<table>
<thead>
<tr>
<th>Risk Level</th>
<th>Campus Access</th>
<th>Educational Delivery</th>
<th>Co-curricular Program</th>
<th>Community Events</th>
<th>Employee &amp; Student Travel / Field Trips</th>
<th>School Transportation</th>
<th>School Operations</th>
<th>All Employees</th>
<th>Emergency Care</th>
<th>Communications</th>
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<tbody>
<tr>
<td><strong>Level 0</strong></td>
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<tr>
<td>Very low risk</td>
<td>Students must be kept at home if flu symptoms occur. Must be 48 hours fever-free before returning to campus.</td>
<td>Regular school program</td>
<td>Hygiene and hand washing emphasized.</td>
<td>All regularly scheduled activities allowed.</td>
<td>All regularly scheduled field trips and travel allowed.</td>
<td>All bus routes run as usual.</td>
<td>Normal school operations. Review cleaning and maintenance procedures by Cleaning and Maintenance Staff in anticipation of a move to Level 1.</td>
<td>Normal working conditions.</td>
<td>All faculty and staff report to work (unless with symptoms).</td>
<td>Normal emergency medical protocols.</td>
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<td><strong>Level 1</strong></td>
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<tr>
<td>Low risk</td>
<td>Students must be kept at home if flu-like symptoms occur. Must be 48 hours fever-free before returning to campus. Screening by health staff on return (temperature control, interview to health status).</td>
<td>Regular school Program.</td>
<td>Hygiene and hand washing emphasized.</td>
<td>All regularly scheduled activities allowed.</td>
<td>All field trips and athletics travel allowed, subject to approval by divisional head of school.</td>
<td>All bus routes run as usual.</td>
<td>Normal working Conditions.</td>
<td>Normal working conditions.</td>
<td>Information to parents sent out.</td>
<td>Normal emergency medical protocols.</td>
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<td><strong>Level 2</strong></td>
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<tr>
<td>Moderate risk</td>
<td>Students must be kept at home if flu symptoms occur. Must be 48 hours fever-free before returning to campus.</td>
<td>Regular school Program.</td>
<td>All regularly scheduled co-curricular activities allowed.</td>
<td>Regularly scheduled events and small gatherings allowed for students,</td>
<td>All field trips, camps, and travel suspended for students (field trip defined as</td>
<td>All bus routes run as usual.</td>
<td>Increased cleaning of school. Hand sanitizers available throughout school.</td>
<td>Normal working conditions.</td>
<td>Faculty and staff report.</td>
<td>Emergency medical Protocols.</td>
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<tr>
<td><strong>Level 3</strong></td>
<td><strong>Screening by health staff on return</strong> (temperature control, interview to health status).</td>
<td><strong>Homework provided for any student at home for an extended period.</strong></td>
<td><strong>All non-employee coaches, instructors, etc. to be questioned regarding travel and symptom.</strong></td>
<td><strong>any trip outside of the routine learning program.</strong></td>
<td><strong>available throughout school.</strong></td>
<td><strong>to work (unless symptomatic).</strong></td>
<td><strong>Seesaw, accompanied by regular email communication, in conjunction with the official agencies.</strong></td>
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<tr>
<td><strong>Medium risk</strong></td>
<td>Campus open only to ISS students and parents.</td>
<td>Campus closed to visitors including students must be kept at home if flu symptoms occur or they have had contact with someone with suspected COVID-19 virus. Screening by health staff on return (temperature control, interview to health status). All staff and students screened for symptoms.</td>
<td>Regular school program in parallel with implementation of distance learning strategies. Quarantined students receive distance learning program. Explicit student training in social distancing.</td>
<td>Large gatherings (i.e. assemblies) suspended.</td>
<td>All events and community gatherings cancelled.</td>
<td>All food service halted. Parents transport students.</td>
<td>ISS website updated regularly, accompanied by regular email communication, in conjunction with official agencies. Use of school's SMS emergency contact system to refer families and staff to important updates.</td>
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<td><strong>ISS will first defer to Fijian</strong></td>
<td><strong>14-day self-quarantine for any ISS person, staff or student, coming from overseas travel.</strong></td>
<td><strong>Access for all others only by appointment with interview at school entrance.</strong></td>
<td><strong>Confirm contingency plan in event of school closure. Explicit student training in social distancing.</strong></td>
<td><strong>All field trips, camps, and travel suspended for students (field trip defined as any trip outside of the routine learning program).</strong></td>
<td><strong>International travel suspended for employees.</strong></td>
<td><strong>COVID Team meeting twice-weekly or more as needed.</strong></td>
<td><strong>Inform parents via email on use of</strong></td>
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RISK LEVEL 0  (VERY LOW RISK)  No confirmed cases of COVID-19 in Fiji
- Some regional countries report cases of COVID-19
- WHO declare public health emergency
- Travel restrictions to some regions announced

RISK LEVEL 1  (LOW RISK)  No cases of COVID-19 in Fiji
- Very few reported cases of COVID-19 in the Pacific
- Some countries declare public health emergency
- Airports implement informal screening mechanisms

RISK LEVEL 2  (MODERATE RISK)  Confirmed COVID-19 case in Fiji (no cases at ISS)
- Travel advisories recommended by WHO, CDC, government authorities, embassy/high commission reports
- No ISS students, families, faculty or staff confirmed with COVID-19
- Average student attendance remains high, 90-100%
- COVID-19 behaviour / contagiousness remains unchanged
- No advisories against non-essential travel to Fiji
- Follow government advice as appropriate

RISK LEVEL 3  (MEDIUM RISK)  Confirmed COVID-19 case within ISS community (staff and student households)
- Increased community spread of COVID-19 in Fiji
- Average student attendance below 80 – 90%
- Increasing evidence of potential restrictions on airline travel / other forms of international transportation
- COVID-19 disease behaviour / contagiousness changes to higher risk level
- Follow government advice as appropriate

RISK LEVEL 4  (HIGH RISK)  Spread of COVID-19 within the ISS community rapidly increasing
- COVID-19 cases quickly increasing in Fiji
- Government directs that schools be closed
- Staffing and attendance issues at ISS
- Follow government advice as appropriate

**COVID MANAGEMENT TEAM**
- Head of School
- Deputy Head of School
- Head of Primary School
- Head of Middle School
- Head of High School
- School Medical Officer
- Business Manager
- Board Member (ex-officio)

**Risk Level Indicators: How to determine which Risk Level Exists**
This Risk Level determination is essential to this plan’s success. Risk Level Indicators suggest broad scenarios in the evolution of a COVID-19 event. The recommendation to move from one level to another is made only by the COVID Management Team. Movement between levels is communicated via email to all parents and employees. The decision to move to Level 4 is made with the explicit approval of the COVID Management Team or on the instruction of the Fiji Government. At any stage, these suggested actions may be overruled by action mandated by local or national authorities.  
* Safety restrictions are cumulative, and all apply to the next higher levels. These are guidelines and the lines between levels may be difficult to distinguish at times. We intend to err on the side of caution and safety.*